

# OAKWOOD UNIVERSITY

## 2019 Annual Security & Fire Report



## Welcome from the Chief of Police

On behalf the officers and staff of the Oakwood University Police Department, welcome to Oakwood University. We hope and pray that your time here at Oakwood will be happy and positive. We are committed to providing a safe and secure campus as you reach your educational goals. With your help – and with God’s providence this year will be the best for our students, faculty, and staff.

Oakwood University has a rich history as a Seventh-day Adventist Historically Black College and University (HBCU). For over 120, years we have prepared and educated leaders within our church and community. Although we have been blessed over the years, we still live in an imperfect world and trouble does sometimes happen. Human beings make mistakes. Moreover, we might occasionally have some of the same problems as other universities, by God’s grace; we will provide justice with grace and mercy.

In compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*--20 USC § 1092(f), this report includes information about security related policies and programs along with statistics reflecting reported crimes from 2016 - 2018. This report will be available online and printed copies are available at the OUPD office on Oakwood Road or by calling (256) 726-7371. All prospective students or employees may obtain a copy by accessing the OUPD’s Safety Information web page at <http://www.oakwood.edu/campus-services/public-safety>.

OUPD is pledged to your safety but we cannot do it without your help. It is important that you partner with us by taking responsibility for your own personal safety. We have tips and information for you on our department’s website at <http://www.oakwood.edu/campus-services/public-safety>. Like us on Facebook at <https://www.facebook.com/oupolicedepartment> our page is constantly updated with current information about crime trends, security tips, and crime prevention programs we think you may find helpful.

Please keep your OUPD in prayer as we work on the front lines to make Oakwood University a safe and secure place to learn and live, while staying true to our motto: “*Love of God, Service to Man.*”

May God bless you and best wishes to you all!

Melvin Harris, Chief

## **Introduction**

The mission of the Oakwood University Police Department (OUPD) is to enhance the spiritual, learning, living, working, and social experience at Oakwood University by protecting life, maintaining order, and safeguarding property. We fulfill this purpose by providing our campus community with a full range of services that meet the highest professional standards of public safety.

The department enforces a zero-tolerance towards violating state and local laws, and certain University regulations that include, but are not limited to traffic and parking violations, fighting, possession/use of illegal drugs, possession/use of alcoholic beverages, possession of weapons, domestic violence, sexual assault, theft, reckless conduct, etc.

Incidents that occur, no matter how small, should be reported directly to the OUPD by calling our 24-hour emergency number of (256) 726-7911 or 7375. Reports can also be filed at the main entrance gate 24-hours per day and at our headquarters building located on the corner of Oakwood Rd. & Faculty Rd during normal institution business hours.

## **The Campus Security Act – Legal Requirements**

Section 485(a) and (f) of the Higher Education Act (HEA), informally referred to as the “Jeanne Clery Act,” requires colleges and universities to:

- Publish an annual report every year by October 1st that contains three (3) years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities;”
- Provide “timely warnings” notices of those crimes that have occurred and pose an ongoing “threat to students and employees;” and
- Disclose in a public crime and fire log “any crime (and residence hall fire) that occurred on campus.... Or within the patrol jurisdiction of the OUPD department and is reported to the campus police or OUPD department.”

The OUPD works with Student Services and Health & Counseling Services in distributing this report. The Department works with many other departments and divisions such as Student Services and Athletics, and with several external agencies such as the Huntsville Police Department and the Madison County Sheriff's Office to compile the information for this report.

We encourage members of the Oakwood University community to use this report as a guide for safe practices on and off campus. It is available electronically from the Department's page on the Oakwood University website ([www.oakwood.edu](http://www.oakwood.edu)). For a hard copy, please contact the OUPD at (256) 726-7371, or come by the headquarter office located on Oakwood Rd. @ Faculty Rd. during normal business hours.

### **OUPD Authority**

Oakwood University is a private institution of higher learning that maintains a staff of Public Safety Officers and APOSTC certified Police Officers to enforce the rules and regulations of the university. In addition, institution police officers have the authority to enforce state and federal laws on and off campus, and they have full arrest powers. OUPD is a fully empowered state law enforcement agency dedicated to the safety of Oakwood University. The department is a unit within the Financial Administration division. Each OU officer, like their state and municipal counterparts, must meet the strict standards established by the Alabama Peace Officers' Standards and Training Commission (APOSTC).

All officers have the authority, as well as any staff or faculty persons, to secure identification and determine whether individuals have lawful business at the University. Officers have the authority to issue parking and traffic citations. Officers are authorized to use emergency lights and equipment on campus to stop traffic violators.

All officers are authorized to detain and restrain persons who may be of danger to themselves or others. Restraint may be in the form of handcuffing and the use of recognized defensive tactics.

Officers are authorized to search vehicles entering and leaving campus when there is a reasonable belief that the vehicle may contain contraband and/or that a crime may have been or is about to be committed. Finally, officers have the authority to search detained individuals for officer safety purposes.

The primary mission of OUPD is to assist the University in achieving its educational mission by providing a safe and healthy campus environment. OUPD staff includes police officers, communications officers, parking enforcement personnel, other support personnel, and student employees.

Police officers receive mandated annual in-service training in areas such as firearms, legal issues, and tactical skills from the Huntsville Police Academy, Madison County District Attorney's Office and various other law enforcement training sources as needed. Officers also receive certification in First Aid, CPR, and AED training. OUPD also works in cooperation with Huntsville Emergency Medical Service, Inc. (HEMSI), and the Huntsville-Madison County Emergency Management Agency.



### **Other Law Enforcement Authority**

OUPD provides full law enforcement services to the campus community. The authority of the officers stems from Alabama Code § 16-47-10. The University's police force consists of sworn officers with full arrest powers who are on duty 24 hours a day, seven days a week, and are certified by the State of Alabama. These police officers are vested with all the powers, authority, and responsibilities of any state law enforcement officer on property owned or operated by the University, as well as on public streets passing through and adjacent to the campus.

Oakwood University operates no off-campus student housing or off-campus student organization facilities. However, many employees, graduate students, and some undergraduate students live in the neighborhoods within close proximity to the campus. While Huntsville Police have primary jurisdiction in all areas off campus, OUPD officers can and do occasionally patrol and respond to criminal incidents reported in these neighborhoods. If an Oakwood University student or employee is involved in an off campus offense, OUPD may assist with the investigation in

cooperation with the Huntsville Police. OUPD maintains direct radio communications with Huntsville Police whenever a response is requested to a nearby residence.

### **Relationship with Local Law Enforcement**

The Oakwood University campus is located geographically within the City of Huntsville, Alabama. Huntsville Police have concurrent jurisdiction with OUPD over criminal matters occurring on campus. It has been agreed via a Memorandum of Understanding that OUPD officers shall have initial and primary jurisdiction over campus-based crimes. However, because it has greater resources that may be utilized, the Huntsville Police Department will assume primary investigative responsibility, upon request of the OUPD for certain major crimes that would likely exhaust the capabilities of the university.

The prosecution of all criminal offenses committed on campus is conducted in the federal district court of North Alabama, the state circuit or district court of Madison County, or the Huntsville municipal court, depending on the classification of the offense as a federal felony or misdemeanor, a state felony or misdemeanor, or a breach of a municipal ordinance. OUPD maintains a cooperative working relationship with other state and surrounding local agencies and participates in both state and national campus law enforcement associations.

The OUPD prepares and submits reports regarding criminal offenses to the Federal Bureau of Investigation to which all authorized law enforcement agencies report statistical data. Additionally, “real-time” information is made available to other local, state, and federal law enforcement agencies on arrests and serious crime. Information regarding reported stolen vehicles, property, and wanted individuals are shared through the National Crime Information Center (NCIC) through which OUPD maintains a 24-hour computerized link.

### **Other Services**

OUPD also provides security related and general support services tailored to meet the needs of the Oakwood University community. These services include the following:

- Assisting campus motorists with minor vehicle problems
- Preparing reports on motor vehicle accidents

- Patrolling campus streets and parking areas to enforce OU parking regulations and state and local traffic laws
- Coordinating security for OU sponsored campus events
- Providing crime prevention and safety presentations
- Maintaining Lost and Found items
- Providing On-campus safety escorts

## **Reporting Criminal Incidents and Other Emergencies**

Oakwood University strongly encourages students, employees, and visitors to the University to promptly contact the OUPD, with an accurate and complete report of any criminal activities, accidents, or medical emergencies occurring on campus. Reporting a crime does not mean an individual must take legal action: it may, however, help law enforcement stop further incidents as well as help them keep the community informed about criminal activity.

Report criminal incidents, accidents, and other emergencies to the OUPD by dialing 7911 from any campus telephone. To make a report in person, an individual should go to the OUPD office, which is located in the Gino D'Andrade Public Safety Building on the corner of Oakwood Rd. and Faculty Rd. next to the Office of Spiritual Life, during normal business hours. Individuals may also report incidents in person at the Command Center (Front-gate booth) 24 hours per day, 7 days per week, or by dialing (256) 726-7371 from any phone.

The OUPD installed the initial phase of emergency call boxes on campus in mid-2008. In addition to using these call boxes for reporting crimes, they can also be used for the following purposes:

- To request assistance regarding medical problems
- For escort service
- To report found or recovered property
- To request a building opening or closing
- To request motorist assistance

In effect, the call boxes should be used as another means of communicating directly with the OUPD. Instructions on how to use the call boxes are displayed. Basically, a red button must be pushed to activate the communication link that uses our radio frequency. The dispatcher and officers on duty will hear a prerecorded announcement that a call box has been activated along with the location. The

dispatcher will respond to the caller to inquire about their emergency or need for assistance. Officers in the field will be able to listen to the two-way conversation and respond immediately.

Specifically, the following individuals can be contacted directly for reporting purposes: Chief, Lieutenant, Shift Supervisor, and Dispatcher. The institution does not have an anonymous reporting system.

### **Campus Security Authorities**

Information about crimes may also be reported to certain University officials referred to in the Clery Act as “Campus Security Authorities” (CSAs). At OU, CSAs include the following officials:

- Vice President for Student Services
- Assistant Vice President of Student Services
- Vice President for Academic Administration
- Director of Human Resources
- Director and staff of Counseling and Health Services
- Vice President for Spiritual Life and Mission
- Chaplains
- Director of Athletics and any team head coach or assistant coach including student assistant coaches and volunteer coaches, including athletic trainers
- Residential Life Coordinators
- Resident Assistants
- OU officials with significant responsibility for student and campus activities

These individuals may assist you in contacting OUPD and/or Huntsville police about illegal activities. The University will allow a victim or witness of a crime to report it to a CSA on a voluntary, confidential basis. The reports will help the University take steps to make the campus safer. They will be used, in particular, to determine whether there is a pattern of crime involving a particular location, offender, or method; to provide the basis for alerting the campus community about crimes posing a danger to students and/or employees; and to help a victim obtain medical or mental health care, if needed. Crime reports completed by CSAs are also important because they are used by OUPD to compile crime statistics included in the annual report.



## Campus and Facilities

Oakwood University is situated on 1,185 beautiful acres, located in Huntsville, Alabama, the heart of the scenic Tennessee Valley. Our campus offers the perfect blend of historic landmarks, modern buildings and amenities, fit for the 21st century student. Well-manicured lawns and tree-filled parks offer an ideal, serene setting amid the bustle of academic life. Oakwood offers nature trails, modern and spacious dorms, exercise facilities, numerous study areas, and state-of-the-art classrooms.

## Campus Map



## **Access to Campus Facilities and Residence Halls**

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and to community members as needed. The University encourages an open environment with limited restrictions to ensure reasonable protection of all members of the campus community.

University business hours are 8:00am to 5:30pm, Monday – Thursday, and 8:00a.m.– 12:00p.m. on Friday. During these business hours, the University will be open to students, parents, current employees, contractors, guests, and invitees. Building maintenance is done during business hours with the exception of emergency jobs that take place after business hours. On occasion, certain remodeling projects take place after hours with written permission from the building supervisor. During non-business hours, access to all college facilities is by key, smartcard, or combination lock (digital and analog), if issued, or by admittance by the OUPD along with written permission to make use of a facility. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day with the exception of the front doors during business hours. Over extended breaks, the doors of all residential facilities will be secured. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Sports Complex, the Library, and Center for Student Success. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

Security surveys will be conducted on buildings and areas that are susceptible to criminal activity. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Recommendations are made by the OUPD to the affected department/division for improvements to enhance security and decrease criminal activity.

Physical Plant, upon notification, makes repairs to doors, windows, lighting, and locks to enhance the safety of the campus community. Physical Plant also coordinates fire alarm system installation and repairs. OUPD responds to all activated fire alarms.

OU Physical Plant and Grounds departments maintain all university buildings and grounds with courteous and quality service. OUPD works closely with Oakwood University Student Services, and other campus life personnel to make sure that

safety policies and procedures are uniformly executed and are conveyed in a clear and consistent manner to students, faculty, and staff.

### **Crime Prevention & Security Awareness Programs**

With the exercise of due caution, students and employees can reduce their chances of becoming a victim of crime. The University's crime prevention efforts are premised upon the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging individuals to be responsible for their own security and the security of others.

The cooperation and involvement of students and employees in a campus safety program is absolutely necessary. Students and employees must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. For example, although campus facilities and areas are lighted during normal class hours, it is always prudent for students, female or male, to be accompanied by a friend to their residence or vehicle on campus late at night.

Bedroom doors in residence suites should be locked at night and when the room is unoccupied. Resident suites and apartment entrance doors should be locked at all times. Valuable items such as stereos, cameras, and televisions should be marked or engraved with the serial number or a personal code. This number should then be kept in a safe place so that it is available should the item be stolen. Bicycles should be secured with a sturdy lock. Students with cars must park them in the authorized parking areas and should keep them locked at all times. Valuable items like backpacks, books, and sporting equipment should be locked in the trunk. Students should report to the Resident Hall Coordinator or OUPD any unusual incidents or suspicious individuals observed in and around University residential halls. To make students and employees more aware of the importance of crime prevention, OU carries out the following programs and projects:

- University Police participate in each new student orientation program. At this time, a representative talks with both students and their parents about guidelines for their personal safety.
- A representative of the University Police meets with the RAs during their training, which usually takes place during the fall semester, to discuss security matters relating to residential halls.

- A summary of criminal incidents, known as the Daily Crime and Fire Log is available in the headquarter office located on Oakwood Rd. @ Faculty Rd. during normal business hours.
- If and when circumstances warrant, special printed Crime Alerts are prepared and distributed either selectively or throughout the campus. (See: Timely Warnings)
- The University residential halls staff arranges one program each term on some aspect of campus safety and security. All housing residents are encouraged to attend.
- The Social Work Department has a program regarding sexual assault and acquaintance and date rape each March. They invite experts that are employed by Crisis Services of North Alabama to present seminars and distribute literature dealing with sexual assault.

### **OU Police offers the following safety enhancement programs**

- R.A.D. Rape Aggression Defense (Women's Self Defense) Classes offered periodically throughout the year.
- Fatal Vision: Alcohol Impairment Education through the use of "Beer Goggles" on an obstacle course setting. This program is offered at least once each Fall and Spring Semester.
- A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.
- In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, brochures, displays, videos, and articles.
- When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent over the University's electronic mail system and a voice mail broadcasting system.
- Crime prevention programs on personal safety and theft prevention are conducted by the OUPD each Fall during residence hall chapel periods and at least once per

year in general assembly commonly referred to as Chapel. The Human Resources Office orientates new faculty, and staff employees regarding the policies of the University dealing with sexual harassment and ethics.

- The OUPD implements Operation Red Team on a continuous basis to prevent theft. Stickers are placed on items left unsecured in offices and public places on campus. The Department also has literature on crime prevention that is handed out each Fall during the weekly Chapel. The literature encourages members of the University to report crime and be security conscious. This information is available upon request during our business hours.
- A bike patrol unit has been created to assist in keeping the campus safe during large events.

## **CODE OF STUDENT CONDUCT**

Oakwood University is a special school with a special purpose. Therefore, each student is expected to abide by the standards and codes as outlined in the Student Handbook. OUPD works in cooperation with the Student Services Division in enforcing the standards and regulations that make Oakwood a unique and wonderful Christ-centered university. The Code of Student Conduct includes but is not limited to the following as stated in the Student Handbook:

Regulations of Oakwood University are formulated to meet changing student needs within the framework of University policy. These regulations become effective when the student enrolls. Some regulations may not be agreeable to everyone because they have been formulated to meet the needs of the entire group. This, however, does not lessen the individual's obligation to uphold them and thus, by enrolling at Oakwood University, all students pledge themselves to abide by this code of conduct.

Any action that prevents Oakwood University from fulfilling its purpose, as a Seventh-day Adventist educational institution cannot be condoned. Disruptive conduct or unethical behavior, should it occur, must of necessity be terminated by whatever action may be required, including the possible suspension of students involved in such activity. Oakwood University reserves the right to dismiss at any

time, any student who, in its judgment, behaves in an undesirable manner and whose continuation in school is detrimental to himself/herself or to fellow students.

Students are subject to such disciplinary action as the administration of the University may consider appropriate, including possible suspension, expulsion, or dismissal for violating federal, state or local laws, or University regulations. This principle extends to conduct off-campus that is likely to have adverse effects on the University or on the educational process or which casts the offender as an unfit associate for other students.

Any violation of campus regulations, which is also an infraction of federal, state or local laws will be reported to the appropriate authorities for whatever action is deemed appropriate. Students, when on campus or attending official University functions off-campus, are required to obey all rules and regulations published in this and other University publications.

All Oakwood Men and Oakwood Women are depended on to conduct themselves in a manner that is true to the high standards of Oakwood University and the beliefs and traditions of the Seventh-day Adventist Church. Consequences or discipline will be administered for behavior that is not in compliance with the Code of Student Conduct, hazardous to the health, safety, or well-being of members of the University community, incompatible with the biblical standard of morality as interpreted by the Seventh-day Adventist Church, or detrimental to the University's interests.

While all consequences or discipline will be redemptive in nature, dismissal or suspension from the University (or lesser action) may result from the commission of any of the following offenses or violations occurring on or off campus:

1. Possession, distribution, or use of firearms, ammunition, explosives, fireworks, incendiary devices, knives, or any other instruments capable of inflicting bodily injury upon oneself or others. Replicas and/or facsimiles of these things are also prohibited.
2. Stealing. Personal involvement or assisting other persons in the forgery, theft, alteration, destruction, vandalism, or misuse of University documents, records, or properties; embezzlement; defrauding, procuring any money, goods, or services under false pretenses; misappropriation, or the unauthorized taking of another's property, including the property of the University; possessing, purchasing or receiving property, money, or services knowing them to have been stolen or embezzled; duplicating keys, and using

computer and telephone access codes and other devices without proper authorization.

3. Possession of drug paraphernalia and/or use of marijuana, tobacco, hallucinogenic drugs, alcohol and narcotics or dishonestly acquired or misused prescription drugs or stimulants. Any student found abusing drugs or using alcohol on the Campus of Oakwood University will be tested, if the results are positive, the student will be responsible for the testing, if the results are negative the school will absorb the cost of testing.

4. Violation of the biblical teaching regarding sexual morality under any circumstances; sexual abuse, date/acquaintance rape, or any form of sexual harassment.

5. Entering the room of a person of the opposite sex, and/or accommodating persons of the opposite sex in student housing without the permission of the residence director(s) or assistant(s). Attendance at a hotel, motel or any other off campus housing without official approval, or under questionable circumstances, or with someone of the opposite sex other than a direct blood related family member.

6. Physical abuse, violence, assault and battery to others or oneself. The commission or threatened commission of physical abuse or violence with respect to a University person anywhere, or with respect to a non-University person on University property, or at any activity sponsored by the University. A threat shall be understood to mean any act, gesture, or words directed toward any person communicating intent to commit bodily harm.

7. Unlawful entry, misuse of University keys, unauthorized use, possession, duplication, and/or distribution of one or more keys to any University building or structure or any part thereof.

8. Conduct which is disorderly or which breaches the peace, fighting or engaging in violent behavior, making unreasonable noise, obstructing vehicular or pedestrian traffic, or disturbing normal University operations.

9. Being continuously delinquent in attendance at required services and school appointments and/or making no serious effort to meet the scholastic and/or citizenship requirements of the University.

10. Insubordination; willful and obvious disrespect of and failure to comply with a directive of an official of the University or duly authorized agent, or intentionally creating public disorder, and/or inciting other students to disregard University policies and regulations.

11. Absence from the residence hall overnight or a major portion of a night (AWOL) without the permission of the residence director(s) or assistant(s).

12. Obstruction of or disruption of teaching, research, and administrative and/or disciplinary procedures or services.

13. Spreading ideas/acts that undermine the University's religious teachings and ideals.

14. Harassment of a person through direct physical contact, or using language which is abusive or obscene, with the intent to harass, annoy, or alarm. This includes making threatening or obscene phone calls and computer or electronic communications. (See the University policy on sexual harassment).

15. Membership and/or participation in activities of unsanctioned organizations as defined by the University (fraternities, sororities, etc.) is strictly prohibited.

16. Participation in any form of hazing (e.g., fraternities/sororities) which is defined as any action taken, any requirement or coercive expectation imposed, or any situation created by a campus organization or social club, its members, or persons associated with it, with respect to prospective, trial, or new members which is hazardous, insulting, humiliating, abusive, unlawful, and contrary to Christian principles, and which could reasonably be expected to produce mental or physical discomfort, embarrassment, pain or injury. It shall not matter whether such practices were mandatory or voluntarily entered into by any of the student organization members in question, including new and initiated members. (All campus related clubs and organizations must be approved by the Office of Student Activities).

17. The actual or purported affiliation with any local or national gang, and the start-up or recruitment of others for gang membership is strictly prohibited. Also prohibited is the wearing of gang insignias, paraphernalia, colors, and gang related clothing; the throwing of signs; organizing, promoting, and



participating in gang initiations; the establishment of ‘turf’; and any other gang related activity.

18. Conduct that violates federal, state, or local statutes shall be a violation of this code, whether or not that violation is prosecuted by public officials.

19. All forms of dishonesty—academic (for information on academic dishonesty, refer to the Oakwood University Bulletin or call the Office of Academic Affairs) or otherwise, including cheating, plagiarism, fabrication, academic misconduct (see pg. 20 of the Student Handbook), alteration or misuse of identification cards, writing worthless checks, knowingly furnishing false information to the institution or one of its officers, or the withholding of necessary information, in connection with a student’s admission, enrollment, or status in the University. (This includes the use of technological or electronic devices to accomplish these means.)

20. Fire mischief, including tampering with fire safety equipment; namely, fire extinguishers, smoke detectors, fire exit doors, and fire alarms.

21. Misuse of University student identification cards or lending a University ID card to anyone for reasons not authorized by the University. Failing to present a student ID card when requested by a University official, or possessing or using a fraudulent ID card.

22. Persistent refusal to adhere to the University standard of dress, including the wearing of jewelry.

23. Failure to evacuate University facilities when ordered to do so by any official of the University and/or willfully disregarding any emergency or fire alarm signal.

24. Going to questionable places of amusement and entertainment; gambling in any form; and attendance at nightclubs, dances, bars, and taverns.

25. Misuse of telephones, computers and/or other communication technology that includes, but is not limited to retrieving information that contains directions on the making of explosives, profanity, pornography, activities related to the promotion of or solicitation of funds for personal profit or other activities unrelated to the provision of an undergraduate education. In a

nutshell, usage should be businesslike and appropriate to the University's mission.

26. Posting and/or submitting information or photographic images on the internet that may be considered contrary to the philosophy of the Institution and/or the SDA Church.

27. Persistent refusal to adhere to The Residential Life Guide, Student Handbook, Code of Student Conduct, or any other published policies or guidelines.

28. Oakwood University reserves the right to modify the Code of Student Conduct detailed above when deemed appropriate. Further, all regulations, amendments, and addenda announced in University assemblies and/or residence halls have the same authority and significance as those printed in University publications.

29. The following points restate and summarize Oakwood University's position on the wrongful utilization of goods, services, or information:

- Stealing from and/or possessing without authorization, any property or services from another person, group of people, or the University. Embezzling, defrauding, or procuring any money, goods, or services under false pretenses.
- Possessing, purchasing, or receiving property, money, or services knowing them to have been stolen or embezzled.
- Issuing a check on campus knowing that it will not be honored when presented for payment.
- Duplicating keys, computer access codes and other material including music, video, etc., and the use of any University equipment/property without proper authorization.
- The unauthorized downloading/duplication of copyrighted material.
- Forging, altering, or causing any false information to be entered on an administrative record or presented at an administrative proceeding.
- Unauthorized use of long distance caller identity codes.
- Unauthorized use of the computer system, computer access codes, and restricted areas of computer services.
- The utilization of social networks (i.e. Facebook, Instagram, Snapchat, etc.) to post derogatory and defamatory information.

Academic misconduct includes, but is not limited to, such behavior as breaking into an office to steal answers to a test, using cell phones or PDAs to cheat, personal and/or group cheating. (All electronic devices must be turned off and may not be used during exams or tests except upon approval of the instructor and/or as outlined in the class syllabus.)

### **Monitoring and Recording Criminal Activity Off-Campus**

The conduct of students is governed by the institution on and off campus in accordance with the Student Handbook. Hence, criminal incidents involving a member of the campus community that occur off-campus are investigated jointly by the Huntsville Police Department and the OUPD with the Huntsville Police Department having the primary investigative role and jurisdiction.

### **Alcoholic Beverages Policy**

As a policy, the campus has been designated “Alcohol Free.” The institution does not permit the sale, possession or consumption of alcohol on its premises. Violators are subject to University disciplinary action, criminal prosecution, fine and or imprisonment. It should be noted that it is illegal under the Alabama criminal code to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone who is under 21 years of age in a public place or a place open to the public is illegal.

Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the state of Alabama through The Department of Alcohol and Beverage Control (ABC), and at the federal level through Alcohol Tobacco and Firearms (ATF). However, the enforcement of alcohol laws on-campus is the primary responsibility of the OUPD.

For further information on The Alcohol Policy and sanctions, please review the current Oakwood University Student Handbook.

### **Drug Policy**

As a policy, the University has been designated “Drug Free.” The possession, sale, manufacture or distribution of any controlled substance is illegal under both state

and federal laws. Such laws are strictly enforced by the OUPD. Violators are subject to institution disciplinary action and/or criminal prosecution.

Student Services provides drug and alcohol abuse education.

### **Policy on Preventing and Responding to Sexual Assault**

The University educates the student community about sexual assaults and date rape through the Social Work Department during the month of March. The Social Work Department solicits the assistance of experts to address date rape and sexual assaults. They invite professionals from Crisis Services of North Alabama to address this issue and to provide information programs to the campus community.

If you are a victim of a sexual harassment or assault while on the premises of Oakwood University, your first priority should be to get to a place of safety and then contact the OUPD. This can be done concurrently while getting to a place of safety if possible.

OUPD will provide the victim with options in terms of the matter being handled administratively by the University or through the local court system. The OUPD will refer the victim to the Health & Counseling Services and notify the campus Title IX coordinator.

The OUPD strongly advocates that a victim of sexual harassment or assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. Filing a report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. However, filing a report will accomplish the following:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam)
- Ensure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Various counseling options are available from the college through the Health & Counseling Services center. Counseling and support services outside the University system can be obtained through the Crisis Services of North Alabama.

Oakwood University has disciplinary proceedings as well as special guidelines for cases involving sexual misconduct as detailed in the Student Handbook. Oakwood University will strictly adhere to the requirements and provisions contained in Title IX through its Title IX coordinator. A student found guilty of violating the Oakwood University sexual assault policy can be criminally prosecuted in the state courts and may be suspended or expelled from the institution.

Student victims have the option to change their academic and/or on-campus living arrangements after an alleged sexual assault, if such changes are reasonably available. All matters of this nature will be coordinated through the Title IX coordinator.

### **Sexual Misconduct and Relationship Violence Policy**

Oakwood University is committed to providing a workplace and campus community free of sexual misconduct and harassment. Oakwood University does not discriminate on the basis of sex in its education programs and activities, and it is required by Title IX of the Education Amendments of 1972 not to discriminate in such a manner. This includes discrimination affecting employees of the university, students, or members of the public.

All members of the university community are expected to conduct themselves in a manner that does not infringe the rights of others, whether on university premises or at any off campus location. Sexual harassment, which includes sexual misconduct and sexual assault, is a form of sex discrimination which is prohibited under Title IX of the Education Amendments of 1972 and the Violence Against Women Act. This Policy is intended to reaffirm the university's commitment to address sexual misconduct and take steps to prevent its reoccurrence and remedy its effects.

Dating violence, domestic violence, and stalking could also be considered forms of sexual discrimination. Due to the seriousness of these offenses, the university has adopted specific policies and procedures, outlined in the student handbook and webpage, to address alleged instances of sexual harassment, sexual misconduct, sexual assault, dating violence, domestic violence, and stalking. Oakwood University believes that no person should bear the effects of sexual misconduct or sexual assault alone. When such conduct occurs, the university's paramount concern

is for the safety and well-being of those impacted. To support and assist students, the university provides a range of resources that include trained counselors available at the office of Health and Counseling Services and chaplains at the Office of Spiritual Life.

Under Title IX, individuals reporting allegations related to sexual harassment, sexual violence, and/or sexual misconduct have the right to prompt resolution of their complaint, to have the university conduct a prompt, thorough and impartial investigation, and to take interim steps to ensure the safety and wellbeing of the individuals involved and the university community. The university will communicate regular investigatory updates to the complainant and the accused. When allegations of sexual harassment, sexual violence and/or sexual misconduct in all forms are brought to the attention of the university, and if an accused is found to have violated this policy, serious sanctions will be used to prevent its reoccurrence.

Oakwood University does not tolerate or condone retaliation. Any necessary steps to prevent retaliation, and will evaluate responsive actions, as necessary, for any retaliatory acts. Individuals reporting sexual harassment, sexual violence, and sexual misconduct and/or making inquiries concerning the application of Title IX at Oakwood University may contact:

Adrienne D. Matthews, MS  
Assistant Vice President, Office of Student Services/Title IX Coordinator  
Blake Center Administration Bldg.  
7000 Adventist Blvd.  
Huntsville, AL 35896  
Phone: (256) 726-7506  
Email: [tixc@oakwood.edu](mailto:tixc@oakwood.edu)

Pamela Holiday  
Executive Director of Employee Services  
and Director of Human Resources/ Deputy Title IX Coordinator  
Blake Center Administration Bldg.  
7000 Adventist Blvd.  
Huntsville, AL 35896  
Phone: (256) 726-8328  
Email: [tixc@oakwood.edu](mailto:tixc@oakwood.edu)

Reports or questions regarding Title IX may also be directed to:

Headquarters:    Regional Office:

Office of Civil Rights    Office for Civil Rights

U.S. Department of Health and Human Services U.S. Department of Health

200 Independence Avenue, S.W.    Sam Nunn Atlanta Federal Center, Suite 16T70

Room 509F HHH Bldg.    61 Forsyth Street, S.W.

Washington, D.C. 20201    Atlanta, GA 30303-8909

(800) 368-1019

### **University Definitions**

There are many terms used in issues of sex discrimination. The following will provide some common definitions and examples of behaviors termed sex discrimination.

#### **Consent**

“Consent” must be informed, voluntary, and mutual and can be withdrawn AT ANY TIME. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress is used. Whether a person has taken advantage of a position of influence over another person may be a factor in determining consent. Silence or absence of resistance does not imply consent. Past consent to sexual activity with another person does not imply ongoing future consent with that person or consent to that same sexual activity with another person.

If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature, or extent of the sexual situation, there is no consent; this includes impairment or incapacitation due to alcohol or drug consumption that meets this standard, or being asleep or unconscious.

#### **Incapacitation**

An individual who is incapacitated is unable to give consent to sexual contact. States of incapacitation include sleep, unconsciousness, intermittent consciousness, or any other state where the individual is unaware that sexual contact is occurring. Incapacitation may also exist because of a mental or developmental disability that impairs the ability to consent to sexual contact.

**Sexual Misconduct**

Committing sexual abuse, sexual assault, sexual harassment, sexual exploitation, or statutory rape, as defined below or under Alabama state law.

**Harassment**

The striking, shoving, kicking, or otherwise touching or making physical contact in regard to another for the purpose of harassing, annoying or alarming; and/or directing abusive or obscene language or making an obscene gesture toward someone for the purpose of harassing, annoying, or alarming.

**Sexual harassment**

Unwelcomed conduct of a sexual nature, including, but not limited to, unwelcomed sexual advances, requests for sexual favors, or other verbal or nonverbal conduct of a sexual nature. This includes rape, sexual assault, and sexual exploitation. In addition, depending on the facts, dating violence, domestic violence, and stalking may also be forms of sexual harassment.

**Gender-based harassment**

Unwelcomed conduct of a nonsexual nature based on a student's actual or perceived sex, including conduct based on gender identity, gender expression, and nonconformity with gender stereotypes.

Conduct is considered "unwelcomed" if the student did not request (verbally and/or in writing) it and considered the conduct to be undesirable or offensive. Unwelcomed conduct may take various forms, including, name-calling, graphic or written statements (including the use of cell phones and or the Internet), or other conduct that may be physically threatening, harmful, or humiliating. Unwelcomed conduct does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. Unwelcomed conduct can involve persons of the same or opposite sex.

Participation in the conduct or the failure to complain does not always mean that the conduct was welcome. The fact that a student may have welcomed some conduct does not necessarily mean that a student welcomed other conduct. Also, the fact that a student requested (verbally and/or in writing) conduct on one occasion does not mean that the conduct is welcomed on a subsequent occasion.



## **Domestic violence**

Any incident resulting in the abuse, assault, harassment, or attempt or threats thereof, between family and or household members.

## **Dating violence**

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim is dating violence. The existence of such a relationship shall be determined based on a consideration of the following factors:

- \* the length of the relationship
- \* the type of relationship
- \* the frequency of interaction between the persons involved in the relationship

## **Stalking**

Intentionally and repeatedly following or harassing another person, and making an expressed or implied threat to put that person in fear of death or serious physical harm.

## **Sexual Assault**

a. Non-Consensual Sexual contact is:

Any intentional sexual touching

- \* however slight
- \* of any part of one person's body with any part of another person's body or object,
- \* by a man or a woman upon a man or woman,
- \* that is without consent and/or by force. Force is unwanted sexual touching.

b. Rape - Non-Consensual Sexual Intercourse is:

Any sexual intercourse

- \* however slight
- \* with any part of a person's body or an object
- \* by a man or woman upon a man or woman,
- \* that is without consent and/or by force. Force is unwanted sexual intercourse.

Intercourse includes, but is not limited to: vaginal penetration by a penis, object, tongue or finger; anal penetration by a penis, object, tongue or finger; or oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

### **Sexual exploitation**

Occurs when a person takes sexual advantage of another person for the benefit of anyone other than that person without that person's consent. Examples of behavior that could rise to the level of sexual exploitation include:

- \* Prostituting another person;
- \* Recording images (e.g., video, photograph) or audio of another person's sexual activity, intimate body parts, or nakedness without that person's consent;
- \* Distributing images (e.g., video, photograph) or audio of another person's sexual activity, intimate body parts, or nakedness, if the individual distributing the images or audio knows or should have known that the person depicted in the images or audio did not consent to such disclosure and objects to such disclosure; and,
- \* Viewing another person's sexual activity, intimate body parts, or nakedness in a place where that person would have a reasonable expectation of privacy, without that person's consent.

**Statutory Rape**

In Alabama, it is illegal for an adult (someone 18 or older) to have sex with a minor (someone younger than 16), even if the sex is consensual. The age of consent in Alabama is 16 years old. Age of consent: this is the age in which an individual can legally consent to sexual intercourse.

**Other Important Definitions****Retaliation**

Retaliation is acts or words taken against an individual because of the individual's participation in a protected activity that would discourage a person from engaging in the reporting, investigation, or resolution of an alleged violation of this policy. This may include intimidation, threats, coercion, or adverse employment or educational actions. Individuals who have a concern about potential or actual retaliation should contact the Title IX Coordinator or Deputy Title IX Coordinator.

**Accused**

The alleged perpetrator of any form of sex discrimination.

**Complainant**

The alleged victim or individual reporting the issue of sex discrimination.

**Coercion**

Use of force or intimidation to obtain compliance; or force or the power to use force in gaining compliance.

**Force**

Force is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce consent.

## **OPTIONS FOR SEEKING HELP**

If you or someone you know is a victim of sexual assault, the following procedures are encouraged.

1. Go to a safe place. This could include the Office of Public Safety, Health and Counseling Services, the Resident Hall Coordinator Office or call 911.
2. Call someone whom you trust and/or,
3. Seek a medical professional. There are many benefits to doing so. Seek medical care at an emergency room or hospital of your choice. It is important to have a medical exam to check for physical injuries and disease, to dispense pregnancy information and prophylaxis if necessary, and to collect evidence should you decide to prosecute. If you are planning on filing a criminal complaint, the medical exam should be completed in a timely manner to preserve any and all evidence. You may have the exam and then decide not to prosecute.

If you want to prosecute there are steps you can take to help preserve evidence. You should avoid changing clothes, bathing, douching, urinating, or defecating before arriving at the ER. Urine samples will be necessary to test for any date rape drugs. Bring extra clothes with you, as clothing may be held as evidence.

## **PROCEDURES FOR HANDLING SEXUAL MISCONDUCT, SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING**

### **GRIEVANCE AND ADJUDICATION PROCEDURES**

These procedures apply to complaints filed by students or on their behalf alleging sexual misconduct, sexual assault, domestic violence, dating violence, or stalking carried out by a university employee, a university student, or a third party.

**Confidentiality:** The University encourages complainants and witnesses to report the matter to an appropriate university official. Reports are what give the university the opportunity to investigate and address any violations; they also provide the opportunity to ensure that appropriate care and resources are provided for both the complainant and the accused. At the same time, before a complainant reveals

information (name of the accused, details, etc.) they should understand that only professional counselors, physicians, pastors and chaplains are able to retain confidentiality and all other faculty and staff are required to notify the designated university official of the reported incident. Any student who is under the age of 19 is considered a minor in Alabama unless they have been emancipated by the court. Parents of minors will be contacted. Assistant Vice President, Office of Student Services, Adrienne D. Matthews, is the Title IX Coordinator for Oakwood University and all questions regarding Title IX should be directed to her.

The University will inform and obtain consent from the complainant before beginning an investigation. If the complainant requests confidentiality or asks that the complaint not be pursued, the university will take all reasonable steps to investigate and respond to the complaint consistent with these requests. If the complainant requests that his or her name or other information not be disclosed to the accused, the university will evaluate that request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students, and the complainant should be aware that the university's ability to respond should be limited. Title IX prohibits retaliation. The university will take steps to prevent retaliation and will take strong responsive action if retaliation occurs.

#### **NOTE IMPORTANT CONTACTS:**

\* Oakwood University Police Department is available 24 hours a day, 7 days a week by calling 257-726-7371. Students are also encouraged to dial 911 in cases of emergency. Incidents that occur off-campus will likely fall in the jurisdiction of either Huntsville Police Department or Madison County Sheriff's Department. Although encouraged, students are not required to notify OUPD or other law enforcement authorities.

\* The university's Title IX Coordinator is available by calling 256-726-7506 or by emailing [tixc@oakwood.edu](mailto:tixc@oakwood.edu).

\* Vice President for Student Services 256-726-7396

\* Residence Hall Deans

\* Department of Human Resources (256) 427-6200

\* Crisis Services of North Alabama 256-716-1000

## **STEP 1: REPORT IS MADE**

Once an individual “complainant” reports an alleged incident of sexual harassment, sexual violence, and/or sexual misconduct to any official university employee, that employee must immediately notify his or her supervisor, and contact must be made with the AVP for Student Services, if it is a student, and the Director of Human Resource Management if it is an employee. If it involves students and faculty/staff or student workers, then both should be notified.

The complainant will be encouraged to seek out medical care, offered counseling, and provided the opportunity to file an official report with campus police, local police or both.

### **Timely Warning**

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to Oakwood University Police Department in an accurate and timely manner. Crime alerts are published when incidents on or near the campus could present threats to the university community. Crime alerts will not contain information regarding the complainant’s identity. The warning will be issued both through the Oakwood email system and text messaging system to students, faculty, and staff.

Note: A student has the option to pursue a criminal complaint with the appropriate law enforcement agency, to pursue a complaint through the University Student Conduct Process, or to pursue both processes consecutively or concurrently.

## **STEP 2: INVESTIGATION/INTERIM MEASURES**

The complainant will meet with a trained investigator. This meeting will be in addition to any meeting with police, and, if practicable, will follow any meeting with police. The complainant may still meet with the trained investigator if he or she declines a meeting with police. The investigator will gather all incident reports, statements, text messages, email, pictures, and interview all parties involved. This process will include the opportunity for both the complainant and the accused to present witnesses and supporting documentation or information. Following the gathering of all information associated with this case, the investigator will complete a written and thorough summary of findings along with all supporting

documentation. This document will be submitted to the Title IX Coordinator for review to determine whether any university sexual misconduct policies have been violated. The Title IX Coordinator can interview those involved if deemed appropriate. If it is determined that a violation of university policies has likely occurred, the incident will be forwarded to the Student Conduct Committee for review. Based on the nature of the complaint, the university will take appropriate interim measures to minimize contact and /or potential retribution from a respondent (or any associated group related to the case) to individuals making a complaint of alleged sexual harassment, sexual assault, sexual exploitation, stalking, dating violence, and domestic violence. These measures may include, but are not limited to the following: modification to class schedule, work assignments, living arrangements (all without negatively impacting the student), limiting contact with the accused depending on the circumstance, and interim suspension pending final outcome. These modifications will be made with due deference to provide balance and equity for both the complainant and the accused in the process.

### **Interim Suspension**

In certain circumstances, the university may impose a university or University Housing suspension prior to the Student Conduct Hearing.

1. Interim suspension may be imposed only when the university determines, in consultation with university officials as appropriate, that it is necessary:

a) to ensure the safety and well-being of members of the university community or preservation of university property;

b) to ensure the student's own safety and well-being; or

c) if the student poses an ongoing threat of, disruption of, or interference with, the normal operations of the university.

2. During the interim suspension, a Student shall be denied access to the residence halls and/or to the university premises (including classes) and/or all other university activities or privileges for which the student might otherwise be eligible, as the university determines to be appropriate.

3. The Student should be notified in writing of the interim suspension, its terms, and the reasons for the interim suspension. The notice should specify the Student's right to request a meeting at which the Student may show cause why his or her continued

presence on university premises or at university activities does not constitute a threat. The interim suspension and any review of this status does not replace the regular hearing process.

### **Time Frame**

Oakwood University will conduct a full and fair investigation. This investigation will be prompt and under normal circumstances take up to 60 days to complete. However, some cases may take longer depending on the severity and the time when the incident occurred. For example, if an offense occurs at the end of the semester, the investigation may go beyond the 60-day period. Regardless of the time frame both the accused and the complainant will be notified of the outcome within three business days of the decision. All students have the right to appeal (see Appeal Process).

### **STEP 3: RESPONSE TO THE INVESTIGATION**

The standard of proof used for hearing cases of sex discrimination and sexual misconduct will be preponderance of the evidence, or “more likely than not.” Findings of responsible or not responsible for sex discrimination cases will be made based on this standard of proof in determining if a violation occurred. Based on the findings gathered from the investigation, the Title IX Coordinator (Assistant Vice-President for Student Services) in consultation with the Deputy Title IX Coordinator (Director, Human Resource Management) will make a determination on the resolution of the allegations. The resolution will be one of the following:

#### **A. No Further Action**

Based on the information including incident reports, supporting documentation (i.e. text messages, email, pictures, statements, and any other information), interviews, and summary of findings from the investigators, the university may choose not to take any further action. All investigators are trained in how to conduct investigations.

#### **B. Formal Resolution**

The case is forwarded to the Student Conduct Committee for appropriate resolutions. The Investigator Report will be given to the Student Conduct Committee chair that will make a determination of charges and schedule a hearing with the Student Conduct Committee. All Student Conduct hearings will be tape recorded.



The university will inform the complainant and the accused in writing of the resolution of the investigation.

#### **STEP 4: Hearing Steps and Sanctions**

The Student Conduct Committee is an adjudicating body drawn from faculty and staff to interview, evaluate, and decide the degree of culpability for a reported incident. The terms of service are staggered (generally in increments of two years) for purposes of continuity, and it functions under the supervision of the Assistant Vice President for Student Services, who is a non-voting member.

All students involved in Student Conduct Committee hearings should appear in person to discuss the incident and bring clarity to what happened. They may come with witnesses who can help clarify the truth. The Student Conduct Committee will hear and/or act on a case even if the student fails or refuses to appear. The committee has the right to control the proceedings and the presentation of the case. The student has the right to bring one (1) advocate of their choosing which could include a faculty/staff member, parent or attorney. This advocate cannot participate in the proceedings and has a non-speaking role. Advisors will not be permitted to make comments, pass notes, or otherwise disrupt the Student Conduct Committee hearing.

Advisors who are disruptive during the hearing may be required to leave. If a student wishes to add an advocate to the list of individuals who will attend the conduct hearing, they should notify the AVP for Student Services at least five (5) business days prior to the actual student conduct meeting. The complainant and the accused will be notified within seven (7) business days about when the Student Conduct hearing will take place. This notification will include the date, time, and location.

Student Conduct hearings are confidential and closed to all but the accused, complainant, witnesses, advisors, and Committee members. The University reserves the right to permit a member of the University's General Counsel to participate as an observer.

#### **The steps are as follows:**

1. Introductions: The hearing will be facilitated by the Student Conduct Committee chair and begin with introductions.
2. Presentation of investigator report: The lead investigator will present the report to the Student Conduct Committee.

### 3. Questioning:

- \* Members of the Student Conduct Committee will be given the opportunity to ask questions of the accused, the complainant and/or the investigator.
- \* The accused and complainant will be interviewed by the committee separately.
- \* Questions about prior sexual conduct with any individual other than the alleged perpetrator are prohibited
- \* Evidence of a prior consensual dating or sexual relationship between the accused and complainant does not imply consent or preclude a finding of sexual misconduct.

4. Witnesses: Any witnesses or individuals with relevant information will then be called. Video footage and other types of evidence will be reviewed. The Student Conduct Committee will be allowed to ask questions of witnesses. Witnesses will be called as needed, questioned, and dismissed. Witnesses will be present for only the portion of the questioning that applies to them directly. Witnesses will not sit in on the entire hearing or statements/questioning of other parties.

5. Statements: The complainant and the accused will then both be given a chance to make a statement after all questioning is finished.

6. Dismissal: At the conclusion of the question and answer period with each person(s) students, and all those involved, will be dismissed and the Student Conduct Committee will start the work of determining the final outcome.

7. Deliberation: The Student Conduct Committee will deliberate and make a determination of responsible or not responsible for the accused.

8. Sanctioning: If a determination of responsible is reached, the committee will then assign sanctions. In addition, if the committee finds other violations or threats that impact the university community – faculty, staff and students – added measures will be taken.

### **Possible Sanctions**

Sanctions for violating university regulations could include: disciplinary warnings, community service, counseling/counseling assessment, restitution/fines, change or residence, citizenship probation, suspension, expulsion, dismissal or combination.

The above sanctions are adopted by Oakwood University with the intent to provide flexibility to the disciplinary process (so that those responsible for student conduct can consider the nature of the violation, the circumstances under which it was committed, and the culpability of the offender, and then choose the appropriate penalty from a range of possibilities). Oakwood University reserves the right to amend, change, and/or determine what sanctions are to be imposed.

### **Notification of Outcome**

The complainant and the accused will be simultaneously informed in writing of:

1. The outcome of the Student Conduct Committee hearing; and

2. The procedures for both parties to file a request for an appeal if needed.

Notification will be emailed to the complainant and accused via their Oakwood University email address.

Note: The University reserves the right to place a hold on the transcript and/or registration of any student who fails to meet any sanctions. All pending conduct matters must be resolved prior to a student's graduation, transfer from or continued education at Oakwood University. The Student Code shall apply to a Student's conduct even if the Student withdraws from school while a disciplinary matter is pending.

### **STEP 5: Appeal Process**

Students have the right to appeal. However, there are certain conditions that must be met.

1. Grounds for Appeal: An appeal will be considered valid only if it meets one of the following criteria:

a. Information is available which was not available at the time of the decision, but which would have affected the decision;

b. The case was initiated or conducted according to improper procedure and the decision was materially influenced as a result of the improper procedure;

c. The decision embodies a sanction that is inconsistent with the nature of the offense. ("Inconsistent" in this sense should be interpreted to mean the degree of severity of the sanction is not reasonable in light of the offense); and

d. The facts were not sufficient to justify the findings.

2. Limitations on Appeals of Sanctions: Appeals of sanctions and related specific restrictions/conditions, imposed at any given level of authority, are as follows:

a. Probation, social restrictions, monetary fines, community service work, and hall suspensions may be appealed one administrative level in the system above the authority imposing the sanction. (i.e., if the sanction begins with an Assistant Residential Life Coordinator, it can be appealed to the Residential Life Coordinator, the Assistant Vice President for Student Services, and the Vice President for Student Services.)

b. Suspensions, Expulsions, and/or Dismissals may be appealed to the university president or designee.

3. Procedure: The typewritten appeal shall be submitted within 24 hours after notification (written form) of a decision that has been received by the student by email as set forth above. The appeal should be addressed to the appropriate university official/authority with a copy to the university official/authority that rendered the decision that is being appealed. The appeal should clearly delineate:

a. the specific charges;

b. The action or decision reached by the lower authority; and

c. The ground(s) and rationale upon which the appeal is based.

All relevant materials pertaining to the case will be forwarded to the appropriate office within 48 hours after the appeal is filed. It is the responsibility of the authority from which the appeal is being made to provide the necessary information to the appellate authority.

4. Responsibility of the Appellate Authority: The appellate authority will normally render a decision on the appeal within 72 hours after it is received. The decision may be to:

a. Reject the Appeal - a decision to reject an appeal should be based on and is indicated by a finding of no procedural and/or substantive discrepancies in the action(s) and/or decision(s) of the lower authority. This action implies agreement with the lower hearing authority.

b. Grant the Appeal - a decision to grant an appeal should be based on and is indicated by a finding of procedural or substantive discrepancies in the action(s) and/or decision(s) of the lower authority. This action implies disagreement with the lower hearing authority. If the appeal is granted, the appellate authority may:

1) Alter or modify the sanctions imposed by the lower authority. This action implies agreement with the findings and disagreement with the sanctions. Any changes to the sanctions should be within the specified parameters for the type of infraction involved; or

2) Reverse the findings. This action implies disagreement with the findings and, consequently, the sanctions imposed by the lower authority. A review of the initial hearing is indicated and, depending on the circumstances, may be conducted by the appellate authority or ordered reheard by the lower authority.

c. Send it back to the original authority to conduct further proceedings on the matter or ask for a completely new hearing.

If it is determined that grounds for a valid appeal exist, the appellate authority will notify, in writing, all concerned parties of the action being taken. If a new hearing is ordered, it should be scheduled within 48 hours when possible. In these instances, the case will be presented in its entirety.

Students, who have been suspended/expelled/dismissed by the initial authority and choose to appeal the decision, may be required to leave campus or be subject to restrictions during the course of the appeal. In these cases, every effort will be made to expedite the appeal process. Further, the university reserves the right to deny re-admission to any student who has been sanctioned. Once the appeal decision has been made, it is final and no further appeals will be granted.

\*Note: Exceptions to the specified time limitations should be allowed when in conflict with weekends, holidays, and other times when administrative and academic offices are closed. In the absence of administrative officials, the 72 hours rule may be waived.

\*\* The appellate authority that grants or reverses the findings becomes the official signatory and will sign any official documents, papers, etc. needed by the student who filed the appeal.

## **Information Concerning Registered Sex Offenders**

The federal Campus Sex Crimes Prevention Act requires that, if a registered sex offender enrolls or is employed by a college or university, such information be made available to members of that campus community. Sex Offender Registry and Access to Related Information-The Federal Campus Sex Crimes Prevention Act, requires institutions of higher education to advise the campus community where state law enforcement information, concerning registered sex offenders, may be obtained. It also requires sex offenders, already required to register in a state, to provide that registration requirement information to each institution of higher education where he/she is employed, carries on a vocation, volunteers, or is a student. Students and employees at OU may obtain this information from OUPD by making a request during normal business hours Monday -Friday or Information regarding registered sex offenders in the State of Alabama can be found at:

<https://app.alea.gov/Community/wfSexOffenderSearch.aspx>

## **Workplace Violence & Harassment Policy**

To insure the safety and security of the workplace, Oakwood University has implemented the following policy. Threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors, or other individuals on University property or by University employees while conducting University business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment. Further information pertaining to this policy is found in the current Staff Handbook.

All employees have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the Oakwood University community or visitors on campus.

All reports of actual violence in the workplace or harassment should be made directly to the Director of Human Resources and the OUPD. Any threat of imminent violence or harassment should be conveyed immediately to the OUPD.

## **Missing Student Procedure**

If a member of the Oakwood University community has reason to believe that a student is missing, contact should be made immediately with OUPD at (256) 726-7371. All possible efforts will be made to locate the student to determine his or her

state of health and well-being through the collaboration of OUPD and Student Services.

If the student resides on-campus, OUPD will request that Student Services conduct a welfare check in the student's room. If the student resides off-campus, OUPD will enlist the assistance of the police agency having jurisdiction.

Concurrently, Oakwood University officials will endeavor to determine the student's whereabouts through contact with friends, associates, family, and employers. Whether or not the student has been attending classes, labs, worship services, and scheduled work will be established. If located, verification of the student's state of health will be determined. The student may also be referred to Health and Counseling Services.

If a missing student is not located within 4 hours, an official investigation will be undertaken by OUPD into the whereabouts of the student. Upon closure of the missing person investigation, all previously contacted parties will be advised of the case status.

### **Timely Warning**

When the occurrence of one or more serious crimes, including those identified in the "Crime Statistics" part of this report, is considered by the University to pose an ongoing or continuing threat to students and employees, the University Police, at the direction of the Chief of Police or his designee, will issue a campus wide Timely Warning most often referred to as a Crime Alert. This notice or warning will typically be issued within 24 hours of the incident being brought to the attention of the OU Police assuming the release will not compromise law enforcement efforts to locate a perpetrator.

A Timely Warning may be disseminated using paper fliers posted at building entrances and on bulletin boards around the campus and by means of Police Department web page, the Police Facebook page at <https://www.facebook.com/oupolicedepartment>, the OU e-mail system, and, when a more urgent emergency necessitates it, the institution's Emergency Notification System. Use of the Emergency Notification System for a Timely Warning shall be within the direction of the OU Chief of Police or his designee. Anyone with information about a crime that may warrant a timely warning should immediately report the information to OUPD by telephone at (256)726-7371, or in person at the

headquarter office located on Oakwood Rd. @ Faculty Rd. during normal business hours.

## **Emergency Response and Evacuation Procedures**

Upon confirmation of a significant emergency or dangerous situation involving an actual or imminent threat to the health or safety of students or employees, notification of the situation along with updates will be communicated by OUPD via the following avenues to the campus community:

- Activation of the Emergency Notification System that involves the use of text messages and emails for those who are enrolled in the system.
- Twitter at [www.twitter.com/oakwoodpd](http://www.twitter.com/oakwoodpd)
- Facebook at “Oakwood University – Oakwood University Police Department

OUPD will, without delay and taking into account the safety of the community, determine the validity of a critical situation and initiate the notification system, unless the notification will, in the professional judgment of OUPD, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Information received pertaining to an emergency or dangerous situation from a law enforcement or government agency will be acted upon by OUPD without further confirmation. Information received from an anonymous caller, student, faculty, staff, or an external source other than a law enforcement or government agency will be corroborated expeditiously by OUPD prior to the issuance of a notification to the campus community.

When a notification is issued, it will contain a brief statement on the situation, instructions for individual safety, and the identity of the issuer.

Notification will be issued to the general community, when warranted, through the Director of Public Relations who will contact the local media and formulate a statement to be broadcast on WJOU.

The Chief of the OUPD is ultimately responsible for notifying the Oakwood University campus community of a significant emergency or dangerous situation that involves an actual or imminent threat.



The Emergency Notification System is tested each year to promote the system and to encourage the campus community to enroll. Enrollment in the Emergency Notification System is **strictly voluntary** but strongly encouraged.

Oakwood University has an Emergency Operations Plan that delineates the actions that should be taken by the campus community in the event of a critical incident. This plan in its entirety has been distributed to specific individuals who have responsibilities as first responders. Table-top and functional exercises are scheduled periodically for students, faculty, and staff for emergency operations awareness purposes. Some of the specific guidelines that should be followed are outlined below:

**Severe Weather** - In the event of a severe weather warning, go immediately to the designated areas listed below. Remain in your designated area until the “all clear” is sent via the Emergency Notification System by the OUPD. Stay away from windows or glass structures. If it is not possible for you to get to a designated area, go to the lowest area of the building. If you are outside, find a ditch or ravine; lie flat with your hand shielding your head. NOTE: There is a difference between a “TORNADO WATCH” and a “TORNADO WARNING” ...

**TORNADO WATCH:** The conditions for a tornado to develop are favorable.

**TORNADO WARNING:** A tornado is has been spotted or is imminent. **Proceed immediately to the nearest designated refuge area!**

**IMPORTANT:** When the National Weather Service (NWS) issues a TORNADO WARNING, the county-wide siren system will be activated. This is the signal that a TORNADO WARNING has been issued by NWS. The sirens are meant to alert individuals who are outside at the time of issuance of the TORNADO WARNING. The siren that is located on Cunningham Hall provides the alert for our campus. It is generally heard inside most buildings with the general exception of basement areas of buildings. The following is a listing of the best available refuge areas on campus:

**BEST AVAILABLE REFUGE AREA**

<b>Building</b>	<b>Refuge Area</b>
Library	Basement
Carter Hall	Basement Hallways
Cunningham Hall	Basement Hallways
Peterson Hall	Basement Hallways
Moran Hall	Basement Hallways
Green Hall	Basement Hallways
Moseley Complex	Interior Hallways
Cooper Complex	Interior Hallways, Auditorium
Burrell Hall	Interior Hallway
Natatorium	Interior Hallway, Classrooms
Skating Rink/Racquetball Courts	Ford Hall Basement
Edwards Hall	1 <sup>st</sup> Floor Bathrooms/Suite Common Areas
Business & Technology Building	Basement
West Oaks Apartments	Clubhouse Basement
Gymnasium	Ford Hall Basement
The Market	Ford Hall Basement
Peters Hall	Blake Center or 1 <sup>st</sup> Floor Hallways
Wade Hall	1 <sup>st</sup> Floor Interior Hallways
Physical Plant	Transportation Office
4920 University Square	Interior Hallways
Anna Knight	Interior Hallways
Grounds	Shelter In Place (Bathroom or Closet)
Holland Hall	1 <sup>st</sup> Floor Hallways
Ford Hall	Basement
Media Center	Interior Hallways
Married Student Apartments	Shelter In Place (Bathroom or Closet)
Faculty Rd. Housing	Shelter In Place (Bathroom or Closet)
Oakwood Rd. White Houses	Blake Ctr., Cunningham Hall, or Ford Hall

When the siren is activated (continuous wail), the following procedures will apply:

- Residential housing—follow the instructions of the deans for refuge procedures.
- Classroom/administrative buildings – move to your designated refuge areas
- Stay away from windows.
- Assist persons with disabilities or special needs.
- Remain until the all-clear is given by OUPD

During a TORNADO WARNING, the OUPD will raise the gate arms at both campus entrances and evacuate to the Emergency Operations Center.

**Siren Testing** – The county-wide siren system is tested at 12:00pm on the first Wednesday of every month for 5 seconds unless there is inclement weather.

**Campus Lockdown** – A campus lockdown may be a full lockdown involving the entrances/exits to the campus, or a partial lockdown involving certain areas or buildings on campus. A lockdown will be announced at the entrances to the campus, by officers in the field, through the call boxes, activation of the Emergency Notification System and any other means available. When a lockdown is announced, the following procedures should be followed:

- Residential housing— proceed to assigned room/apartment and lock the door.
- Classroom/administrative building—enter the nearest building. Proceed to classroom or office with lockable door if possible.
- Building managers are responsible for locking classroom buildings.
- Deans are responsible for securing residential housing.
- Vehicles approaching campus—do not attempt to enter campus; gates will be locked.
- Stay away from doors and windows.
- Remain until the all clear is given by OUPD through the Emergency Notification System.

**Suspicious and/or Dangerous Persons** – A situation may arise to where OUPD is made aware that a suspicious or dangerous person is on or close to campus. A timely alert will be sent to the campus community via the emergency notification system involving text messaging and emails. If the person is observed, the following guidelines are to be followed:

- Do not approach. Contact OUPD immediately with the following information:

- Physical description (i.e., race, sex, clothing, and approximate height and weight).
- Location and/or direction of travel.
- Behavior being exhibited.
- Do not block the person's access to an exit.
- Seek a place of safety

**Suspicious Objects** – If such an item is observed by a person who is familiar with a certain area (work space), the item should not be touched, smelled, or disturbed. OUPD should be called immediately. Preparations should be made to evacuate.

## ANNUAL FIRE SAFETY REPORT

The following is a table that details the fire safety systems in each on-campus housing facility:

### Residence Hall Fire Safety Systems

<b>Residence Hall</b>	<b>Fire Detection System</b>	<b>Sprinkler System</b>	<b>Fire Extinguishers</b>	<b>Redundant Monitoring</b>
Holland	Yes	Yes	Yes	No
Edwards	Yes	No	Yes	No
Wade	Yes	No	Yes	No
Carter	Yes	Yes	Yes	No
W. Oaks Apts	Yes	Clubhouse Only	Yes	No
5040 Faculty	Yes	No	Yes	No
5042 Faculty	Yes	No	Yes	No
5044 Faculty	Yes	No	Yes	No
5046 Faculty	Yes	No	Yes	No
5047 Faculty	Yes	No	Yes	No
5048 Faculty	Yes	No	Yes	No
5050 Faculty	Yes	No	Yes	No
5052 Faculty	Yes	No	Yes	No
5079 Oakwood	Yes	No	Yes	No
5081 Oakwood	Yes	No	Yes	No

## **Fire Drills and Evacuations**

Two (2) fire drills were held during the 2017 - 2018 school year for all residence halls with the exception of the West Oaks Apartments. The latter facility does not have a centralized fire alarm system and is comprised of individual apartment units. By policy, it is mandatory that occupants evacuate the residence hall during fire drills. Those who refuse to evacuate are disciplined in accordance with provisions in the Student Code of Conduct.

All residence hall staff personnel receive annual training in fire safety and building evacuations. Residential assistants are given the responsibility to coordinate the evacuation of their assigned floors or areas, and to account for everyone under their charge at the designated Evacuation Assembly Point (EAP).

## **Fire Life Safety Education**

It is the policy of Oakwood University that meaningful fire safety education be provided for the campus community. This is accomplished in the form of brochures, videos, and presentations given by OUPD officers during institution chapel, residence hall worship programs, and faculty/staff meetings.

In September 2008, OUPD sponsored a “live” residence hall room burn in conjunction with Physical Plant, the Communications Department, and Huntsville Fire & Rescue. This involved the construction of a furnished mock residence hall room by Physical Plant, the lighting and extinguishing of the fire by Huntsville Fire & Rescue, and videotaping by the Communications Department. A video was produced by the Communications Department that is currently being used for fire safety training purposes.

## **Future Fire Safety Improvement Plans**

Fire safety improvement plans are based upon an annual fire safety inspection that is conducted each summer in conjunction with OUPD and the Bureau of Fire Prevention which is a division of Huntsville Fire & Rescue. Among other items, the inspection takes into account the condition and functionality of the fire alarm system, emergency lights, fire extinguishers, etc. In addition, obvious fire hazards are noted. Areas that are found to be deficient are referred to Physical Plant.

## **Electrical Appliances & Open Flames**

Electrical appliances, (hot plates, frying pans, grills, toaster ovens, etc.), candles, petroleum lamps, fireworks, and other flammables are not to be used in residential facility rooms. Only small microwaves and refrigerators are permitted in rooms with the exception of the West Oaks apartments where appliances are provided.

The use and presence of halogen lamps are prohibited in residential facility rooms due to the immense heat that is emitted and the danger of fire.

## **Health & Safety Inspections**

The University reserves the right for a residence hall director, an authorized representative, or an officer of the University to enter a student's room to verify residency and to ascertain the health, safety, and cleanliness conditions of the room. This includes the right to inspect the contents of locked boxes and containers. However, such an inspection will be done in a respectful manner in the presence of the student. The only exception to this policy will be when the health and safety of the resident and that of others is believed to be in danger, or the resident is unavailable and a delay in conducting the inspection has the potential to negatively impact the welfare and safety of others.

## FIRE STATISTICS

The following table reflects detailed information pertaining to on-campus student housing facility fires for 2016, 2017, and 2018:

<b>Residential Facility</b>	<b>Number of Fires</b>	<b>Number of Deaths</b>	<b>Number of Injuries</b>	<b>Property Damage Value</b>
Holland	0	0	0	.00
Edwards	0	0	0	.00
Wade	0	0	0	.00
Carter	0	0	0	.00
West Oaks Apts	0	0	0	.00
5040 Faculty	0	0	0	.00
5042 Faculty	0	0	0	.00
5044 Faculty	0	0	0	.00
5046 Faculty	0	0	0	.00
5047 Faculty	0	0	0	.00
5048 Faculty	0	0	0	.00
5050 Faculty	0	0	0	.00
5052 Faculty	0	0	0	.00
5079 Oakwood	0	0	0	.00
5081 Oakwood	0	0	0	.00

### **Fire Reporting Procedures**

All residential facility fires are to be reported directly to a residential staff person or directly to OUPD at (256) 726-7371. Fires that occur at other campus facilities are to be reported to the nearest staff or faculty person or directly to OUPD.



## **CRIME STATISTICS**

The Clery Act requires colleges and universities to collect and report annually certain information regarding criminal incidents. The statistics reported below are compiled in accordance with the Uniform Crime Reporting System of the Department of Justice and the Federal Bureau of Investigation pursuant to that obligation.

Campus crime, arrests, and disciplinary referral statistics are based on information reported to the OUPD and OU Campus Security Authorities, as well as information provided by local law enforcement agencies. All statistics must be reported according to three distinct geographical locations: on campus, in or on noncampus buildings or property owned or controlled by the University, and on public property within or immediately adjacent to the campus. On campus property is further subdivided according residential housing or non-residential housing.

### **On-Campus Incidents**

On-campus category is defined as any building or property owned or controlled by the University within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the university's educational purposes, including residence halls. For OU, this category encompasses its entire campus and its student residence halls located on the campus.

### **Non-Campus Incidents (Off Campus Incidents)**

Information concerning criminal offenses, arrests, and disciplinary referrals occurring in or on certain noncampus buildings or property must be reported. A non-campus building or property refers to any building or property owned or controlled by a student organization that is officially recognized by the University. Also included in this category is any building or property owned or controlled by the University that is used in direct support of, or in relation to, the University's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **Public Property Incidents**

A third geographical zone for which criminal offenses, arrests, and disciplinary referral data must be reported is contiguous property owned by a public entity,

which refers primarily to public streets, sidewalks, parking areas, parks, etc. within the campus, running through the campus, or immediately adjacent to and accessible from the campus.

## **Clery Reportable Crimes and Definitions**

### **Part 1 – Primary Crimes**

#### **1. MURDER AND NON NEGLIGENT MANSLAUGHTER**

The willful (non-negligent) killing of one human being by another.

#### **2. NEGLIGENT MANSLAUGHTER**

The killing of another person through gross negligence.

#### **3. AGGRAVATED ASSAULT**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

#### **4. ARSON**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Note that only fires determined through investigation to have been willfully or maliciously set are classified as arsons. Arson is therefore the only Clery Act offense that must be investigated before it can be disclosed. If other Clery Act offenses were committed during the arson incident, the most serious is counted in addition to the arson.

#### **5. BURGLARY**

The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.

## **6. ROBBERY**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

## **7. MOTOR VEHICLE THEFT**

The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on the surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.

### **Sex Offenses**

The Clery Act has four defined sex offenses for which crime statistics must be collected on Clery geography. They are: rape, fondling, incest and statutory rape.

## **8. RAPE**

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

## **9. FONDLING**

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age and/or because of his/her temporary or permanent mental incapacity.

## **10. INCEST**

Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

## **11. Statutory Rape**

Non forcible sexual intercourse with a person who is under the statutory age of consent.

**Part 2 – Alcohol, drug and weapon violations**

The Clery Act requires institutions collect statistics for violations of state law and or ordinances for drug, alcohol and weapons violations.

**12. LIQUOR LAW VIOLATIONS**

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**13. WEAPONS POSSESSION**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**14. DRUG ABUSE VIOLATIONS**

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: Opium or Cocaine and their derivatives (Morphine, Heroin, Codeine); Marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non-narcotic drugs (Barbiturates, Benzedrine).

**Part 3 – Hate Crimes**

The Clery Act requires institutions collect crime statistics for hates crime associated with either the commission of a primary crime or the lesser offenses of larceny-theft, simple assault, intimidation, destruction of or vandalism of a buildings or property.

**15. HATE CRIMES**

A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim.

Under the Clery Act, Hate Crimes include any of the following offenses motivated by bias: Murder and Non-negligent Manslaughter, Sexual Assault, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation, Destruction/Damage/Vandalism of Property. Larceny-Theft, Simple Assault, Intimidation, and Destruction/Damage/Vandalism of Property are included in your Clery Act statistics only if they are Hate Crimes

### **Larceny-theft**

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

### **Simple Assault**

An unlawful physical attack by one person on another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

### **Intimidation**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or conduct, but without displaying a weapon or subjecting the victim to actual attack. Includes cyber-intimidation if victim is threatened on Clery geography.

### **Destruction, damage or vandalism of property**

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of the property.

## **Categories of Bias**

**Race** – A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind.

**Gender** – A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

**Gender Identity** – A preformed negative opinion or attitude toward an individual whose sense of being masculine, feminine, or other gendered may differ from his/her biological identity.

**Religion** – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

**Sexual Orientation** – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

**Ethnicity/National Origin** – A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions.

**Disability** – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/ challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

#### **Part 4: Violence Against Women Act (2013) Crimes**

##### **16. Domestic Violence**

A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

##### **17. Dating Violence**

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement with consideration of

the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

## **18. Stalking**

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear for the person's safety or the safety of others; or (2) suffer substantial emotional distress.

Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.

Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

## OAKWOOD UNIVERSITY 2018 CRIME STATISTICS

### Criminal Offenses – On Campus

	2016	2017	2018
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Rape	0	3	0
d. Sex Offenses – Fondling	0	2	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	1	0	0
f. Aggravated Assault	2	0	1
g. Burglary	50	10	9
h. Motor Vehicle Theft (not theft from vehicle)	2	4	0
I. Arson	0	0	0
j. Weapon Law Violations ( <b>arrest</b> /disciplinary action)	0	2	0
k. Drug Abuse Violations ( <b>arrest</b> /disciplinary action)	/1	4/10	/10
l. Liquor Law Violations ( <b>arrest</b> /disciplinary action)	0	/6	2

### Criminal Offenses – On Campus-Residence Halls

	2016	2017	2018
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	47	8	9
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Weapon Law Violations ( <b>arrest</b> /disciplinary action)	0	2	0
k. Drug Abuse Violations ( <b>arrest</b> /disciplinary action)	/1	3/10	/4
l. Liquor Law Violations ( <b>arrest</b> /disciplinary action)	0	/5	/1



**Criminal Offenses – Non Campus Building/Property**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Weapon Law Violations (arrest/disciplinary action)	0	0	0
k. Drug Abuse Violations (arrest/disciplinary action)	0	0	0
l. Liquor Law Violations (arrest/disciplinary action)	0	0	0

**Criminal Offenses – Public Property \***

	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	1
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	1	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Weapon Law Violations ( <b>arrest</b> /disciplinary action)	0	0	0
k. Drug Abuse Violations ( <b>arrest</b> /disciplinary action)	1	0	3
l. Liquor Law Violations ( <b>arrest</b> /disciplinary action)	0	0	0

**Hate Crimes – On Campus**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	0

Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damage/vandalism of property	0	0	0

### **Hate Crimes – On Campus – Residence Halls**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damage/vandalism of property	0	0	0

### **Hate Crimes – Non Campus**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0

g. Burglary	0	0	0
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damage/vandalism of property	0	0	0
<b>Hate Crimes – Public Property *</b>			
	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Murder/Non-negligent	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses – Forcible	0	0	0
d. Sex Offenses – Non Forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft (not theft from vehicle)	0	0	0
I. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damage/vandalism of property	0	0	0
<b>VAWA** – On Campus</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
a. Stalking	0	4	2
b. Dating Violence	0	0	0
c. Domestic Violence	0	2	0
<b>VAWA** – On Campus – Residence Halls</b>			
a. Stalking	0	0	0
b. Dating Violence	0	0	0
c. Domestic Violence	0	2	0
<b>VAWA** – Non Campus</b>			
a. Stalking	0	0	0

b. Dating Violence	0	0	1
c. Domestic Violence	0	0	0
<b>VAWA** – Public Property *</b>			
a. Stalking	0	0	0
b. Dating Violence	0	0	0
c. Domestic Violence	1	1	1
<b>Unfounded Crimes***</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	1	0	0

\*Statistics received from the Huntsville Police Department that appear to be crimes that occurred on property contiguous to the main campus of Oakwood University.

\*\*Crimes reported in a good faith effort to comply with the Violence Against Women Act. The U.S. Department of Education has requested that institutions of higher education make a good faith effort to comply with the reporting provisions of this Act.

\*\*\*If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is “unfounded”. Only sworn or commissioned law enforcement personnel may unfound a crime.

## **Contact Information**

Emergencies (campus phones)	7911
Emergencies (non-campus phones)	(256) 726-7375
Non-emergencies	(256) 726-7371